

NOLA MISSION TRIP

JUNE 5-10

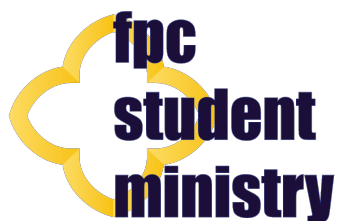
2016

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2016 PARENT & FAMILY PACKET

You've signed your student up for MissionLab, and you might be thinking, "What now?" First off, thank you for allowing your student to join us in serving the city of New Orleans! We're thrilled to partner with your church/school group, and we want to make sure that we keep you as informed as possible about what that means for both your student and you.

MissionLab not only exists to do missions, but also to create missionaries. Our program is designed to help students and leaders understand that mission opportunities surround us every day, no matter where they live. Together, we can work to carry out the Great Commission and to help your student grow in his or her walk with Christ.

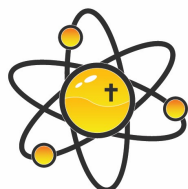
In this packet, you'll find information about the upcoming New Orleans trip, as well as ways that you can help your student prepare. Again, thank you for partnering with us at MissionLab – we're grateful to be a part of your family through this process!

Blessings,
The MissionLab Staff

Mission Lab

3939 Gentilly Blvd., New Orleans, LA 70126

1-877-TRY-MLAB www.missionlab.com



MISSIONLAB
LEARN MISSIONS. DO MISSIONS. BE A MISSIONARY.
A Ministry of New Orleans Baptist Theological Seminary

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MISSIONLAB BASICS

Everything you need to know about our 2016 program – and then some!

Typical Weekly Schedule

The following is basic example of a typical day of MissionLab. A detailed day-by-day schedule will be provided.

SUNDAY

3-5pm Check-in
Pizza Dinner
Worship/Orientation

Program Details

WEEKDAY MORNING

Breakfast & Make Lunches
Devotions
Leave for Ministry Sites

WEEKDAY EVENING

Return to Campus
Dinner
Free Time or Worship
Group Time

Groups will return to rooms by 10:30pm and Lights Out is at 11pm.

The following is provided during the dates listed above:

- Five nights lodging (Sun. night-Thur. night) in dorm housing (4-6 people/room, bring own linens & towels)
- Three meals a day Monday through Thursday (a hot breakfast, a sack lunch, and a hot dinner); Dinner Sun.
- Ministry site assignments that match the skill levels and preferences of your group
- Professional staff to facilitate your experience, including a Summer Missionary liaison for your group
- Staff-led worship, devotion events, and fellowship opportunities
- Preparation materials designed to spiritually prepare your group for missions in our city
- Private meeting room for evening group time; Wi-fi access in meeting room, student center, & cafeteria
- Access to our campus pool and recreation facilities
- A MissionLab t-shirt, devotional booklet, and pen
- If any participant is **under the age of 12 years old** by time of arrival to MissionLab, he or she **MUST** be accompanied by a parent or legal guardian for the entire trip.

Our 2016 Theme

This year, our camp theme is **SYNCOPATE**. A popular musical term, syncopation involves accenting beats that are normally not emphasized, and we see this idea play out in the Christian life as well. We're called to follow the One whose way seems totally opposite of "the norm."

It is always our hope that ultimately, our groups would learn missions, do missions, and return home as missionaries. The work we do here is nothing extraordinary. Instead, we strive to help people understand that serving Christ is an everyday thing that can be done no matter where the Lord has placed you. We are grateful to share what He has taught us with those who come through our program.



CAMP GUIDELINES The DOs & DO NOTs of MissionLab

Christian conduct is expected at all times. Threatening or demeaning behavior toward others will not be tolerated. This includes, but is not limited to, fighting, cursing, and harassing and/or making negative comments about others.

Campers should be with chaperones at all times. The students will be under care for the entirety of their trip to New Orleans. Whether on campus or off, students must be with chaperones. This includes gym and pool time. Also, campers **may not** leave campus without a chaperone from **their** group.

Playground equipment must not be used by anyone 12 years and up. Green space is available, but the playground equipment is off limits.

ML participants must be in their rooms by 10:30pm* , and lights out is at 11pm* . We operate on a working, active campus here at New Orleans Baptist Theological Seminary, so we must be mindful of the people who live, work, and study here. Also, you will need your rest...it's going to be a long week!

Stay on ML-approved paths on campus. We will provide a campus map for you, **STAY ON THE SIDEWALKS.**

ML participants may not make use of the front quad. The grassy areas from Dement Street to the front of campus are off-limits. The only building accessible to ML participants in that area is the cafeteria.

ML participants must wear their lanyards at all times on campus. When in the Hardin Student Center, ML participants are only allowed on the first floor.

WE ARE THE HANDS AND FEET OF CHRIST, AND AS SUCH, WE ARE CALLED TO LIVE ABOVE REPROACH.

DRESS CODE For both on and off campus

SHORTS: Shorts are fine for most occasions (and more comfortable because of the heat). We encourage participants to wear loose-fitting basketball-style shorts. Excessively short lengths will not be tolerated. When hands are extended to the back or the front, fingertips must touch fabric.

SHIRTS: Beware of any offensive or insensitive material printed on t-shirts. You may roll the sleeves up and sleeveless may be worn, but no thin-strapped tank tops or midriffs are allowed. Also, t-shirts may not be split significantly down the sides. No part of undergarments must ever be seen.

SHOES: Closed-toe shoes with closed heels must be worn while on construction sites. Keep your feet protected!

PLEASE NOTE: Some ministry sites have more specific dress guidelines. If you are serving at such a site, please adhere to those guidelines while serving there.

HOUSING GUIDELINES

No guys are permitted in girls' rooms. No girls are permitted in guys' rooms. **In the case of groups staying in Dodd and Spurgeon Halls, members of the opposite sex are not allowed in the buildings.**

All buildings and dorms are smoke-free. Burning candles, incense, and other flammables are not allowed.

Quiet hours are 11pm-6am.

Campus personnel of the opposite sex may be on the halls at various times of the week (ML staff, housekeeping, campus police,

or maintenance). Dress modestly (in accordance with dress code) when walking in the hallways.

GYM GUIDELINES Christian conduct is expected at all times.

ML participants MUST sign in for gym entry. The gym staff will provide a MissionLab sign-in sheet.

Only college students and older are permitted to use the weight/fitness room.

Only LEADERS and CHAPERONS may check out gym equipment to be used outside of the gym. There is equipment that groups may use in the parks and green space on campus, but the leader/chaperon who checks out the equipment is responsible for its use and return.

GYM DRESS CODE: Shoes and shirts must be worn in Rec Center at all times. Non-marking, athletic shoes must be worn on gym court. Wet clothing is not allowed in the building.

Food/drink is allowed in the lobby and offices ONLY.

Running is not allowed in game room.

Sitting or standing on any game table is strictly prohibited.

Misuse of equipment is reason for loss of gym privileges and repair expenses will be charged.

The MissionLab staff reserves the right to send any participant or group home at their own expense for any inappropriate behavior or action.

PACKING LIST

What to bring (and what NOT to bring) along with you

Everyone in your group should bring:

- Linens, towels, pillows, blankets
 - Beds are either standard twin size or full size, depending on placement. The safest bet is to bring full size sheets or just a sleeping bag and a flat sheet
- Toiletries such as toothbrush, soap, deodorant, etc.
- Bible
- **IMPORTANT:**
 - Each student must bring:
 - Hammer (a small tool belt might help if you want that hammer back)
 - Gloves
 - Glasses
 - Paint brush

*sites change daily, and in case we are painting or helping repair a fence, it is best for every student to be equipped.

- Clothing for ministry sites
 - Comfortable clothes that you don't mind getting dirty
 - Long pants/sleeves if your worksite requires that

- Clothing for free time/worship
 - Comfortable, weather-appropriate clothes – New Orleans summers are hot!
 - Casual clothing is fine for worship
 - Swimwear (one-piece suits for females; if wearing a two-piece, it must be covered with a dark shirt; no Speedo-style suits for males)
- Sun protection
- Bug spray
- Refillable water bottle
- Rain jacket or umbrella
- Spending money for snacks, souvenirs, worship band/MLab merchandise, etc.

WHAT NOT TO BRING:

- Alcohol/Illegal Substances
- Firearms, fireworks, or weapons
- Inappropriate clothing
- Items for pranks
- Skateboards, scooters, hover boards, bikes, etc.

FREQUENTLY ASKED QUESTIONS

Where will the MLab participants stay?

The majority of our groups stay in dorms on the campus of New Orleans Baptist Theological Seminary (a few groups choose to stay at the seminary's guest house, which is just across the street from campus). Dorms are furnished with bunk beds, and bathrooms are either in the room or down the hall. MLab participants will need to bring their own pillows, bed linens, towels, and toiletries. We will give you the appropriate number of rooms based on how many people are in your group, and your leader will then be responsible for assigning roommates to each specific room. We do not combine groups within the dorm rooms, so each room assigned to your group will only house members of your group.

Are laundry facilities available?

There are no laundry facilities for MissionLab to use on campus. Groups are encouraged to bring enough clothes for each day, including extra clothes you don't mind getting dirty and will not need to wear again. There is a public laundromat down the road from campus if you absolutely need access to one. It costs approximately \$2 per load.

What is the policy on cell phone/electronics usage?

Each group leader must decide whether or not to allow his or her students to bring and use cell phones and electronic devices. We do ask that students limit their use of these devices, though, so as not to be distracted from the mission at hand. NO cell phones are permitted during times of worship, unless they are used for Bible apps, etc. Neither MissionLab nor NOBTS are responsible for damage to or theft of any equipment. Groups are solely responsible for safeguarding their equipment at mission sites and on campus.

What is MissionLab's discipline policy?

Discipline is understood to be the group leader's responsibility. If inappropriate behavior is observed or reported to MissionLab staff, a sponsor or group leader will be notified and allowed to handle the situation. In some circumstances, Campus Police may also be notified. The MissionLab staff reserves the right to send any participant or group home for any inappropriate behavior or action.

How does MLab handle food allergies?

Our cafeteria staff does their best to accommodate food allergies. This can include options such as providing alternative meal choices and/or cold storage space for special foods brought by the student. If your student has special food needs, please email your group leader, and he/she will send us a food allergy card to the MissionLab office by mail, fax, or email. We must receive these cards **AT LEAST ONE MONTH PRIOR** to your group's arrival, so let them know as soon as possible.

Are there any other forms I need to fill out for my student?

YES! Included in this packet is a MissionLab medical release form, as well as FPC's Medical Release Form. We must have signed ORIGINALS for every participant. Any form for a participant under the age of 18 **MUST BE NOTARIZED**. These forms will be given to the MLab staff upon your group's arrival at camp.

Can MLab participants receive mail while in New Orleans?

YES! If you would like to send mail to a student or leader, please address it as follows:

**Participant's Name Church Name
c/o MissionLab
3939 Gentilly Blvd.
New Orleans, LA 70126**

First Presbyterian Church – Baton Rouge Liability Release Form

Participant Name _____ Date of Birth _____

Address _____ City _____ State _____ Zip _____

As a participant or parent / guardian of above minor child and participant in the programs or events of First Presbyterian Church of the City of Baton Rouge I do hereby release, forever discharge and hold harmless it, and its agents, employees, officers, directors, pastors, trustees, volunteers and insurers (collectively "FPCBR"), from any and all liability, claims, or demands for personal injury, sickness or death, as well as property damage and expenses arising at or out of such events.

This release covers any and all transportation or drivers provided by FPCBR who are properly licensed to drive, whether driving church owned vehicles or privately owned vehicles. This release also covers meetings on the FPCBR property or any other site during programs and activities.

I further consent to emergency medical or dental treatment, including examination, diagnosis, treatment, anesthetic, and surgical treatment, agree to pay all costs and expenses associated therewith.

Check here if you give FPCBR permission to publish and print, electronic, or video format the likeness or image of your child. By checking this box, you release all claims against FPCBR with respect to copyright ownership and publication including any claim for compensation related to use of the materials.

Participant's Insurance

Insurance Company: _____

Policy Number: _____

Known Allergies / Medication / Medical Problems: _____

Name of Parent / Guardian _____

Address _____ City _____ State _____ Zip _____

Emergency Contact _____ Phone _____

Signature of Parent / Guardian _____ Date _____

Staff Signature: _____



MISSIONLAB RELEASE FORM

A completed **ORIGINAL** of this document is **REQUIRED FOR ALL PARTICIPANTS** in order to attend.
Notarization & guardian signature are required for all participants under the age of 18.

Church/Group Information

Church/Group Name: _____

Church/Group Leader Name: _____

Participant Information

Participant Name: _____

Date of Birth: ____ / ____ / ____ Age: _____ Grade: _____ Sex: _____ T-Shirt Size: _____ (adult size)

Street Address: _____

City: _____ State: _____ Zip: _____

Emergency Contact/Relationship: _____ Tel: _____

Physician: _____ Tel: _____

Insurance Company: _____

Tel: _____ Policy #: _____

Are there any medical concerns that MissionLab should be aware of? NO YES

If yes, please explain: _____

Release of Liability, Medical Treatment Permission, and Photograph/Video Notice

I, the undersigned, do not hold MissionLab or New Orleans Baptist Theological Seminary liable for any injuries, accidents, or illnesses incurred by me or my child while participating in the MissionLab camp program. This includes, but is not limited to, injuries or illnesses incurred while on campus, while off campus, or during travel. I am fully aware of the risks involved in the activities that I/my child will be participating in and do hereby voluntarily assume full responsibility for any risk of loss, property damage or personal injury, including death, that may result from participation in camp activities. I grant permission for adult chaperones attending with my/my child's group and/or any camp staffer or camp coordinator to obtain necessary medical attention for me/my child in the case of sickness or injury. I do not hold any of the aforementioned parties liable for any adverse results of medical care. I understand that I am responsible for the expenses of my/my child's medical care and that my/my child's insurance is primary. No other insurance is provided.

Furthermore, I understand that as a participant of the MissionLab program, I/my child may be photographed or videotaped during normal camp activities, and I give my permission for MissionLab or any of its agencies to use pictures, videos, or audio obtained during the mission experience in promotional or other materials as deemed necessary. I acknowledge that I have completely read and understand this document and all its terms and all matters referred to herein, and I am signing voluntarily as my free act and deed. I understand that by signing this document I am releasing and forever discharging MissionLab, New Orleans Baptist Theological Seminary, and their employees and constituents from any and all claims, costs, demands, actions or causes of action, past, present, or future arising out of any damage or injury in connection with my or my child's participation in this camp.

Guardian Signature: _____ Print Full Name: _____ Date: _____

Participant's Signature (only if 18 years of age or older): _____ Date: _____

Check here if you would NOT like to receive promotional materials concerning the Providence Fund:

*****Notarization & guardian signature required if participant is under 18 years of age*****

Be it known, that on this _____ day of the month of _____, 20____, before me, the undersigned authority, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the foregoing document and who signed said document before me, and who acknowledged in my presence that he/she/they signed the above and foregoing document as his/her/their own free act and deed and for the uses and purposes therein set forth and apparent.

I certify under PENALTY OF PERJURY under the laws of the state that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

Notary Public